

CITY OF VIDALIA, GEORGIA



REQUEST FOR PROPOSALS **Downtown Landscape**

PROPOSALS DUE
August 31, 2025

Request for Proposals:

Downtown Landscape

1. Introduction

Schedule for RFP Process and Scope

1. Proposals solicited – August 1, 2025
2. RFP Due – August 31, 2025 @ 10AM at City Hall
3. RFP Approval – September 11, 2025
4. Contract Begins – September 12, 2025

The City of Vidalia was heavily impacted by Hurricane Helene. After the initial impact of the storm, Downtown was found in disrepair. The city prides itself on our rich downtown history and the attractiveness of its historic features. As an effort to rebuild downtown and create a positive atmosphere, the city is soliciting proposals for downtown landscaping.

The city is asking design professionals to submit proposals for a “design build” project. The City is asking proposers to submit conceptual drawings identifying plant species in each of the bump outs downtown (see attached map at the end of this proposal; locations noted in green, excluding one location the City is reserving for a pocket park, noted in red). All bump outs that have shrubs still in them need to have shrubs removed. The city has repaired all irrigation lines to the bump outs with the exception of those North of Hwy 280 (they have no irrigation lines).

1: SCOPE:

Design:

- Conceptual design for bump outs
 - Identify species of plants.
 - Identify whether each plant is evergreen or deciduous.
 - Identify spacing of plants.
 - Identify quantity of plants.
 - Identify size of plants (i.e. either by gallon or by caliper)
 - Include irrigation heads in the design. (not all stubs will require an irrigation head, spacing may currently be incorrect)

Install

- Install designed landscapes in downtown bump outs, providing all material, plant material, mulch, and labor. Mulch shall be black chips.
- Install all designed landscape within 60 days of notice to proceed.
- Remove any existing shrubs or perennials inside bump outs (mainly Northside)

Price

- Proposer shall list the total cost of installed design, including irrigation heads.

- The proposer shall list a separate price for maintaining the design throughout a calendar year, including pruning mulch replacement as needed and any other pertinent maintenance.

2: BASIS OF AWARD:

Basis of the award shall be made on various factors. These factors include qualification, experience, design, and cost. The City Manager shall weigh these factors from each proposal and be the sole judge as to the relative merits of each bidder. To analyze qualification and experience, a narrative should be submitted along with the bid describing those items for your company. Three to five references from previous municipal or similar clients should also be included. The proposal must also include job history that may show qualified and related experience.

All proposals must be turned in by 10am on August 31, 2025. You can turn them in by hand or email them to the email address below.

**Josh Beck, City Manager
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302 E. First Street
Vidalia, GA 30474**

